**Nonprofit Corporation Questionnaire — Confidential Information**

***RUSHFORTH LEE & KIEFER LLP***

1. ***Nonprofit Corporation.*** Version of 1 Jan 18.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Name*** | | ***Address*** | ***Phones*** | ***Tax ID No.*** |
| ***Corporation*** |  |  | Office | Corporation's EIN |
| ***Registered Agent*** |  |  | Fax | Cell Phone |
| ***Incorporator*** |  |  | | |

1. ***Trustees (Directors) and Officers.*** If more space is needed, use reverse side.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Title*** | ***Name*** | ***Address*** | ***Social Sec.***  ***No.*** |
| [ ]-Trustee; [ ]-President |  |  |  |
| [ ]-Trustee;  [ ]-Vice President |  |  |  |
| [ ]-Trustee;  [ ]-Secretary; [ ]-Treasurer |  |  |  |
| [ ]-Trustee;  [ ]-Treasurer |  |  |  |

1. ***Additional Information.***

|  |  |  |  |
| --- | --- | --- | --- |
| ***Type*** | [ ]-General Nonprofit; [ ]-Election Campaign Committee; [ ]-501(c)(\_\_);[[1]](#footnote-1)  If 501(c)(3), check one: [ ]-Public Charity; [ ]-Operating Foundation; [ ]-Private Foundation [[2]](#footnote-2) | | |
| ***Purpose*** | Also attach a “mission statement”. | | |
| ***Accountant*** |  | | |
| ***Vote to Amend*** | Articles: [ ]-majority; [ ]-2/3 ; [ ]-3/4; [ ]- . | | Bylaws: [ ]-majority; [ ]-2/3 ; [ ]-3/4; [ ]- . |
| ***Vote of Trustees to remove or elect Trustees*** | Remove: [ ]-For cause only; [ ]-majority; [ ]-2/3 ; [ ]-3/4; [ ]- . | | Elect: [ ]-majority; [ ]-2/3 ; [ ]-3/4; [ ]- . |
| ***Bank*** |  | Signatories on Account:  [ ]-Two signatures required for checks over $ . | |

Office Use Only

|  |  |  |  |
| --- | --- | --- | --- |
| Attorney: | [ ]-SS-4 | [ ]-Res. Agent; [ ]-Annual Minutes | [ ]-1024-A; [ ]-1023; [ ]-Other: |

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1. If you are not sure of the type of 501(c) organization, see IRS Publication 557 (<https://www.irs.gov/pub/irs-pdf/p557.pdf>). [↑](#footnote-ref-1)
2. If you are not sure which charitable organization you want to form, see IRS Publication 557 and <https://www.irs.gov/charities-non-profits/private-foundations/life-cycle-of-a-private-foundation>. [↑](#footnote-ref-2)